

## **Member Training Officer (FSO-MT)**

Ref: Auxiliary New Member Course Instructor Guide (P16794.39 (series) (ANSC 5025)  
Aux. New Member Course Student Study Guide (P16794.40 (series)) (ANSC 5028)  
Thirty Question Open Book Exam, Course Code 482 series.  
Auxiliary Manual (AUXMAN)  
Various Specialty and Qualification Courses  
Coast Guard Short Term Resident Training Request (CG5223) (ANSC 7059)  
Auxiliary Web Site (<http://www.cgaux.org>)  
COMDTNOTE 1540 listing of all "C" School Training opportunities  
(<http://www.uscg.mil/hq/reserve/pubs/1540/15toc.htm>)

### **DUTIES**

- a. Exercise staff responsibility and supervision over all matters pertaining to the flotilla member training program, and keep flotilla members informed of all developments in the program.
- b. Unless otherwise directed, you are to schedule qualified Auxiliarists to perform specific activities in your area of responsibility. The schedule must include a specific time and place for the activity.
- c. Maintain close liaison with the Division Member Training Staff Officer (SO-MT) in order to implement the member training programs established for nation-wide, district-wide, or division-wide use.
- d. Coordinate and cooperate with the Flotilla Vessel Examination Staff Officer (FSO-VE) and Flotilla Public Education Staff Officer (FSO-PE) with respect to courtesy examiner and instructor training. Coordinate with the Flotilla Operations Staff Officer (FSO-OP) to ensure that all boat crew and air operations training is performed under Coast Guard orders.
- e. Foster an interest in enrolling and completing Auxiliary Specialty Courses.
- f. Forward to the SO-MT such methods, training aids, course materials, or other educational tools developed within the flotilla, which may have division-wide, district-wide, or nation-wide application.